

29 November 2012

Dear Mr. Musgrave,

This letter is in response to your California Public Records Act (CPRA) request dated November 28, 2012. Under the rules of CPRA, we are hereby making responsive documents in our possession available to you, except for records which may be exempt from disclosure under the Act. The items you requested were:

- 1. any requests for proposals, proposals submitted by vendors, contracts, budgets or cost allocations for the purchase, research of and/or use of aerial drones, UAs, UAVs, and UASs (hereinafter "drones");*
- 2. any policies, guidelines, manuals and/or instructions on institutional use of drones, including on the legal process required (such as a warrant or court order), if any, before operating a drone;*
- 3. any departmental records concerning this institution's use of and/or research of drones now or plans to use drones in the future including:*
 - a. the types of investigations or instances in which this department is using or plans to use drones, or how it plans to support, manage or oversee the usage of drones by another department or office;*
 - b. policies, guidelines, manuals and/or instructions on storage requirements or procedures for video or static images obtained through use of drones, including retention times;*
 - c. the altitude at which drones can or do fly;*
 - d. drones' ability to carry weapons.*

There are no responsive documents to any of your requests.

Please feel free to contact me if you have any questions.

Sincerely,

Jericho Salvador, Officer
Chief's Office/CPRA Liaison
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